



Southern Lehigh School District

Board of School Directors Meeting

June 11, 2007

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:37 p.m. on the above date (June 11, 2007) in the Southern Lehigh High School, Center Valley, PA.

PRESENT: Miracle, Auteri, Corso, Quigley, Rennie, Schubert, Stelts

ABSENT: Bromwell, Eddinger

OTHERS: Liberati, Snell, Guerriere, Bartholomew, Kennedy, Churm, Metrick, Keister, Altieri, Bergey, Donahue, Pope, Farris, Dore, Lee, Madsen (Morning Call), Popichak (Saucon News) and approximately 10 other members of the community.

OPENING PROCEDURES

Mr. Miracle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to the meeting to discuss legal and personnel issues.

APPROVAL OF MINUTES

MOVED BY Quigley and **2ND BY** Rennie to approve the minutes of the May 21, 2007 meeting as copied and distributed to all Board members.

Minutes of
5/21/07

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

VISITORS

Hal Lubsen and Nick Antich both had comments about the proposed 2007-2008 final budget.

CONSENT AGENDA

MOVED BY Rennie and **2ND BY** Stelts to approve the **CONSENT AGENDA** items as follows:

Approve the bills list dated June 11, 2007 showing paid bills in the amount of \$386,198.83 and bills to be paid in the amount of \$614,122.73 for a total of \$1,000,321.56 for the General Fund, and bills to be paid in the amount of \$406.37 for the Capital Reserve Sinking Fund, and paid bills in the amount of \$217,023.00 and bills to be paid in the amount of \$252,582.79 for a total of \$469,605.79 for the Construction Fund;

Approval of Bills

Approve the Investment of Funds for the General Fund;

Approve the
Investment of
Funds for the
General Fund

Rescind the appointment of returning seasonal employee who was appointed at the May 21, 2007 board meeting –
Jennifer Filko;

Rescind
appointment-
Filko

Approve the following new seasonal employee from June 1, 2007 through May 31, 2008 (pending completion of required documentation) -
Lucy Malone;

Approve new
seasonal
employee
(pending
required
documentation)-
Malone

Approve to correct the dates for the following staff -
Melissa Ulicny, Mathematics Teacher, High School, resignation date from the end of the 2006-2007 school year to August 27, 2007.
Linda Weaver, 1st grade Teacher, Liberty Bell Elementary School, retirement date from June 21, 2007 to June 15, 2007;

Approve
correction to
dates for staff-
Ulicny, Weaver

approve substitute teachers-Hari, Herr, Howsare, Ver

Approve the following substitute teachers -

- Ronald Hari, Elementary
- Donna Herr, Elementary (*pending receipt of required documentation*)
- Kelly Howsare, Elementary
- Lisa Zver, English;

rescind appointment-Graham

Rescind the appointment of the following staff appointed at the May 7, 2007 board meeting -

- Clare Graham, Substitute Cafeteria Worker;

approve unpaid leave-Alhadaff, Lynch

Approve unpaid leave for the following staff -

- Janice Alhadaff, Instructional Assistant, Lower Milford Elementary School, May 16, 17, 2007.
- Judy Lynch, Instructional Assistant, Lower Milford Elementary School, May 17, 2007 and May 29, 2007;

approve staff pending required documentation)-Adamczyk, Fassbender, McKenna, Rabold, Helinski

Approve the following staff (*pending receipt of required documentation*) -

- Kimberly Adamczyk, Substitute Cafeteria Worker, at an hourly rate of \$7.50.
- Shani Fassbender, Substitute Instructional Assistant, at an hourly rate of \$13.65.
- Sean McKenna, HVAC Maintenance Technician, at an hourly rate of \$23.00 (through the 2007-2008 school year). This is a new position.
- Donna Rabold, Substitute Cafeteria Worker, at an hourly rate of \$7.50.
- Joseph Helinski, Seasonal Employee, Technology Department, at an hourly rate of \$12.40 from June 1, 2007 through May 31, 2008;

approve appointment of coaches for the 2007-2008 school year-Schaffer, Ruch, Snyder, Zellner, Bonsall, Sommons, Blount, Yob, Neumann, Clyde, Crouse

Approve the appointment of the following coaches for the 2007-2008 school year -

- | | |
|----------------------------|------------------------------------------|
| <u>Robert Schaffer</u> | Head Boys' Basketball |
| <u>Troy Ruch</u> | Assistant Boys' Basketball |
| <u>James Snyder*</u> | Assistant Boys' Basketball |
| <u>Kurt Zellner*</u> | Assistant Boys' Basketball |
| <u>Christopher Bonsall</u> | Head Middle School Boys' Basketball |
| <u>Shawn Sommons</u> | Assistant Middle School Boys' Basketball |
| <u>Christopher Blount</u> | Head Girls' Basketball |
| <u>David Yob</u> | Assistant Girls' Basketball |
| <u>John Neumann</u> | Head Swimming/Diving |
| <u>John Clyde</u> | Assistant Swimming/Diving |
| <u>Carl Crouse</u> | Head Rifle |

*Shared position, one stipend

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Bromwell, Eddinger

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Dr. Donahue, Ms. Pope and Mrs. Farris reported on student and staff activities at the High School, Middle School and the elementary schools respectively.

approve student trip to France from 3/12/08 - 3/21/08-SL Foreign Language Department

MOVED BY Auteri and **2ND BY** Corso to approve the following student trip –

The Southern Lehigh Foreign Language Department to participate in an educational tour of France with students of French III, IV and V from Wednesday, March 12, 2008 through Friday, March 21, 2008.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

Middle School Math Action Research

Ms. Ann Pope, Middle School Principal, provided an update on the progress of the Middle School Math Action Research.

approval to start SL Chapter of the Junior State of America (JSA) for Lehigh High School students

MOVED BY Auteri and **2ND BY** Rennie, **2ND BY** Rennie **withdrawn**, **2ND BY** Schubert to approve to start a Southern Lehigh Chapter of the Junior State of America (JSA) for Southern Lehigh High School students who express an interest in political issues, as well as the desire to create a strong sense of community through building local political awareness.

VOICE VOTE: “YES” – All but Quigley
“NO” – Quigley – Motion Carried
ABSENT: Bromwell, Eddinger

MOVED BY Quigley and **2ND BY** Rennie to research affiliation, history and bylaws of the Junior State of America (JSA).

Research affiliation, history and bylaws of the Junior State of America (JSA)

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

MOVED BY Corso and **2ND BY** Auteri to approve Independent Study for the following student –

Approve Independent Study-Koch

Independent Study in *Computer Graphics II* for Jordan Koch for further development of computer graphics study with the purpose of learning computer animation.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

MOVED BY Auteri and **2ND BY** Quigley to approve the High School Handbook (with index of changes) for the 2007-2008 school year. **Motion and 2ND withdrawn** by Auteri and Quigley.

MOVED BY Stelts and **2ND BY** Auteri to approve the High School Handbook (with index of changes) for the 2007-2008 school year without removing no. 10 on page 18. No. 10 on page 18 states “Students who return to school after a doctor’s appointment must turn in to the office a note from the doctor indicating the time of the appointment and the time leaving. A telephone number must also be provided so the visit can be confirmed.”

Approve HS Handbook (with index of changes) for the 2007-2008 school year without removing no. 10 on page 18

VOICE VOTE: “YES” – All but Rennie, Schubert
“NO” – Rennie, Schubert – Motion Carried
ABSENT: Bromwell, Eddinger

BUSINESS AND FINANCE

MOVED BY Quigley and **2ND BY** Schubert to acknowledge the Department of Education’s approval of PlanCon F and enter the approval letter and appended materials into the minutes of the meeting.

Acknowledge the Department of Education’s approval of PlanCon F and enter the approval letter and appended material into the minutes

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

MOVED BY Stelts and **2ND BY** Schubert to approve the proposed 2007-2008 Academic Center Budget at LCTI.

Approve the proposed 2007-2008 Academic Center Budget at LCTI

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

Mr. Snell explained the final 2007-2008 budget in state format that included an increase in the estimated ending 2006-2007 fund balance. He also pointed out the revisions to a few income and expenditure accounts from the budget that was preliminarily approved at the February 12, 2007 Board meeting.

MOVED BY Auteri and **2ND BY** Rennie to adopt the following 2007-2008 Budget Resolutions, which reflects a 1.5 mill tax increase –

Adopt the 2007-2008 Budget Resolutions, which reflects a 1.5 mill tax increase. Real Estate Millage set at 42.6 mills on the dollar.

That this Board of School Directors hereby officially adopts the School District of Southern Lehigh **2007-2008 Fiscal School Year Budget**, commencing with July 1, 2007, and ending with June 30, 2008, as recommended. A copy of PDE-2028, Final General Fund Budget, Fiscal Year July 1, 2007 – June 30, 2008 that was preliminarily adopted at an official meeting of the Board of School Directors held Monday, February 12, 2007, and that was subsequently converted to the final proposed budget at an official meeting of the Board of School Directors held Monday, May 7, 2007 is included in the Board packet.

WHEREAS, the estimated Receipts from Local Sources of \$37,598,471 as set forth in the School District of Southern Lehigh Fiscal School Year Budget for the year 2007-2008

officially adopted this 11th day of June, 2007, includes a tax on the assessed valuation of real estate.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

MOVED BY Schubert and **2ND BY** Stelts to adopt the following 2007-2008 Budget Resolution –

BE IT THEREFORE RESOLVED, that the millage on the assessed valuation of real estate located within the confines of Southern Lehigh School District (based upon 50% of the appraised valuation in compliance with Lehigh County Board of Commissioners resolution adopted May 30, 1974, as revised), as required in the officially adopted **2007-2008 Fiscal School Year Budget**, be set at 42.6 mills on the dollar (\$4.26 per each \$100 of assessed valuation) to provide an estimated income of \$30,287,202 for the fiscal year commencing with July 1, 2007, and ending with June 30, 2008.

VOICE VOTE: "YES" – All but Quigley
"NO" – Quigley – Motion Carried
ABSENT: Bromwell, Eddinger

MOVED BY Stelts and **2ND BY** Auteri to adopt the following 2007-2008 Budget Resolutions –

BE IT THEREFORE RESOLVED, that this Board of School Directors hereby levy this \$5.00 Per Capita Tax upon every Resident of the District who shall have attained the age of eighteen years on or before the first day of the Fiscal Year. Estimated Income \$61,400.

WHEREAS, 42.6 mills on the assessed valuation of real estate, together with the levy of \$5.00 Per Capita Tax, as authorized by the School Code, will not provide sufficient revenue to meet the budgetary requirements of the 2007-2008 fiscal school year.

BE IT THEREFORE RESOLVED, that this Board of School Directors hereby impose a \$5.00 Per Capita Tax in accordance with resolution officially adopted the 25th day of June 1973 - "Resolution Levying a Per Capita Tax" by authority granted school districts of the Commonwealth of Pennsylvania, by the Local Tax Enabling Act, (Act 511, 1965, December 31, P.O. 1257, as amended; 53 PS 6901 et seq.) imposing the tax upon every Resident of the District who shall have attained the age of eighteen on or before the first day of the fiscal year; with the said tax to provide an estimated \$61,400; and,

BE IT FURTHER RESOLVED, that this Board of School Directors hereby re-enacts the enabling resolution providing for the levying and assessing of a 1% tax upon the transfer of real property, or of any interest therein, situated within the School District of Southern Lehigh, under the authority of Act 511 of 1965, known as "The Local Tax Enabling Act", with said tax to provide an estimated income of \$650,000; and,

BE IT FURTHER RESOLVED, that this Board of School Directors hereby re-enacts the enabling resolution providing for the levy of 1% tax on the earned income of residents of the School District of Southern Lehigh levied under the authority of Act 511 of 1965, known as "The Local Tax Enabling Act", with said tax to provide an estimated income of \$3,197,250.

BE IT FURTHER RESOLVED, that this Board of School Directors hereby re-enacts the enabling resolution providing for the levy of an Emergency and Municipal Services Tax in the amount of Five (\$5.00) Dollars on individuals engaged in any occupation, trade or profession within the corporate limits of the School District under the authority of Act 511 of 1965, P.L. 1257, as amended, known as "The Local Tax Enabling Act," with said tax to provide an estimated income of \$40,000.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

MOVED BY Stelts and **2ND BY** Rennie to approve the necessary budgetary transfers to reflect 2006-2007 transactions and auditor's adjusting entries and close out the accounting records for the fiscal year.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

Approve the necessary budgetary transfers and close out the accounting records for the 2006-2007 fiscal year

MOVED BY Corso and **2ND BY** Stelts to approve the transfer of \$500,000 of unexpended funds from the General Fund to the Section 2932 Capital Reserve Sinking Fund for future capital expenditures.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

SUPPORT SERVICES

MOVED BY Rennie and **2ND BY** Stelts to award the delivery of natural gas to the lowest responsible bidder for the 2007-2008 school year. Bid opening is June 28, 2007. Due to volatile pricing, bidders require award within 24 hours.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

MOVED BY Rennie and **2ND BY** Stelts to accept the offer of \$6000.00 from Pennsylvania Department of Transportation for the temporary loss of use of .034 acres of land adjoining Route 309 during a 2-year period of construction during the Route 309 widening project.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

PERSONNEL

MOVED BY Auteri and **2ND BY** Stelts to approve the following staff for the three-week (July 2, 2007 through July 20, 2007) 2007 Liberty Trails program -

Jay Impink, Field Leader/Teacher Instructor, at a stipend of \$553.00 per week, plus an additional Field Leader stipend of \$750.00.

Sheila Curtis, Field Leader/Teacher Instructor, at a stipend of \$553.00 per week, plus an additional Field Leader stipend of \$750.00.

Kathy Kale, Teacher Instructor, at a stipend of \$553.00 per week.

David Diaz, Teacher Instructor, at a stipend of \$553.00 per week.

Robert Werley, Instructional Assistant, an hourly rate of \$13.65.

Maryann Impink, Substitute Teacher Instructor, at a daily rate of \$110.60.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

MOVED BY Auteri and **2ND BY** Rennie to approve the following staff (pending receipt of required documentation) for the 2007-2008 school year -

Lori Downey, 1st grade Teacher, Liberty Bell Elementary School, at Master's, Step 12, an annual salary of \$60,370. Ms. Downey will fill the position created by the retirement of Linda Weaver.

Melissa Greenawald, .5 Kindergarten and .5 Instructional Support Teacher, Lower Milford Elementary School, at Bachelor's +15, Step 7, an annual salary of \$46,401. Mrs. Greenawald will fill the position created by the transfer of Bethene Graf from .5 Kindergarten to a new .5 Instructional Support Teacher position.

Ryan Haupt, Mathematics Teacher, Southern Lehigh High School, at Bachelor's +15, Step 6, an annual salary of \$45,578. This is a new position.

Janna Lehtinen, Full-year Substitute Psychologist, Lower Milford Elementary School, at Master's +45, Step 1, an annual salary of \$53,088. Ms. Lehtinen will fill the position created by the childrearing leave of Keri Haas.

Rebecca Maurer, Middle School Psychologist, Southern Lehigh Middle School, at Master's +30, Step 2, an annual salary of \$52,145. This is a new position.

Brittany Motruk, Full-year Substitute, English, Southern Lehigh High School, at Bachelor's, Step 1, an annual salary of \$40,580. Ms. Motruk will fill the position created by the full-year leave of Kelly Howsare.

Marla Moyer, 3rd Grade Teacher, Liberty Bell Elementary School, at Bachelor's, Step 10, an annual salary of \$48,195. This is a new position due to increased enrollment.

Nicholas Weaver, 4th Grade Teacher, Lower Milford Elementary School, at Bachelor's, Step 3, an annual salary of \$41,884. Mr. Weaver will fill the position

created with the resignation of Lisa Ott. (*Mr. Weaver has completed all required documentation.*)

Rebecca Woolf, 1st Grade Teacher, Liberty Bell Elementary School, at Bachelor's, Step 1, an annual salary of \$40,580. Ms. Woolf will fill the position created by the retirement of Ronald Hari.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

MOVED BY Rennie and **2ND BY** Corso to approve the transfer of Edward Donahue, Assistant Principal, Southern Lehigh High School to Principal, Southern Lehigh Middle School. Dr. Donahue will fill the position created by the retirement of Ms. R. Ann Pope. His annual salary will be \$93,000.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

MOVED BY Quigley and **2ND BY** Rennie to approve the following administrative promotions -

Daniel Altieri, Acting Support Services Director to Support Services Director, at an annual (pro-rated) salary of \$83,750.00, effective June 12, 2007.

Todd Bergey, Acting Assistant Support Services Director to Assistant Director of Support Services, at an annual (pro-rated) salary of \$65,000.00, effective June 12, 2007.

Susan Knoll, Acting Logistics Specialist to Logistics Specialists, at an annual (pro-rated) salary of \$41,411.00, effective June 12, 2007.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

REPORTS

Superintendent's Report

Mr. Liberati announced the newly elected SLEA officers: President – Bonnie Organski, Vice President – Karen Ryan.

He informed the Board that he is researching funding for technology purchases and will report back to the Board in about 2 Board meetings. He said there are over 500 district computers with Windows 98 operating systems that have to be replaced.

OLD BUSINESS

The advertising policy and the building use policy are ready for review by Tim Goldsmith and Attorney Bartholomew.

NEW BUSINESS

Mr. Schubert expressed a desire to reinstate an SAT preparatory course. He said the district has not offered it for the last 3 years.

OTHER BUSINESS

MOVED BY Auteri and **2ND BY** Corso to approve a resolution to support House Bill 446, Printers' Number 494 sponsored by Representative Karen Beyer of Lehigh and Northampton Counties that amends the Public School Code to transfer funding responsibility for cyber charter schools to the Pennsylvania Department of Education (PDE) and require greater accountability from cyber charter schools.

VOICE VOTE: "YES" – All but Quigley
"NO" – Quigley – Motion Carried
ABSENT: Bromwell, Eddinger

Ms. Anne Bender, a student pursuing an Instructional Technology Specialist Certificate at DeSales University, will be working with Leah Christman, Technology Director, during the

Anne Bender will be working with Leah Christman, Technology Director, during the summer of 2007

summer of 2007. Her curriculum requires a minimum of ninety hours of supervised field experience with the District. Ms. Bender will supply all documentation required of District employees.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Bromwell, Eddinger

COMMUNICATIONS

VISITORS' COMMENTS

ADJOURNMENT

MOVED BY Quigley and 2ND **BY** Rennie to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Bromwell, Eddinger

The meeting was adjourned at 10:27 p.m.

ATTEST: _____ Board Secretary